

**CAPSTONE ADAPTIVE LEARNING & THERAPY CENTERS, INC.  
MINUTES OF CAPSTONE ACADEMY PENSACOLA**

April 20, 2021

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Members Present:

Brad Huggins  
Randy Bricker  
Lorie Howerton

Members Not Present:

Jamel Arrington  
Brian Bell  
Norman Smith

Staff Present:

Dr. Sherry A. White, President/CEO  
Trudy K. O'Brien, Assistant to the  
President/CEO  
Brian Johnson, Executive Assistant  
Aileen Ilano, Principal, Capstone Academy  
Pensacola

**PROCEEDINGS**

**CALL TO ORDER**

The April 20, 2021 meeting of the Capstone Academy Pensacola Board of Directors was called to order at 11:41 AM by Brad Huggins, Chairman. The meeting was held in the Conference Room at Capstone's Training Center, 1000 W. Leonard Street.

**APPROVAL OF MINUTES – ACTION ITEM**

Brad Huggins, Chair, stated everyone received a copy of the February 16, 2021 Board meeting minutes last week via email. A motion was made by Lorie Howerton, seconded by Randy Bricker, to approve the minutes as presented. All were in favor and the *motion passed*.

**TREASURER'S REPORT**

Randy Bricker gave the Treasurer's report in Brian Bell's absence.

**January 2021 Income Statement**

January 2021 financials were a negative (\$4,308.89); Year to Date was \$12,364.21 to the good.

**February 2021 Income Statement**

February 2021 financials were a negative (\$9,569.90); Year to Date was \$2,794.31 to the good.

**March 2021 Income Statement**

March 2021 financials were a positive \$20.64; Year to Date was \$2,814.95 to the good.

**Capital Outlay**

The 2020-2021 annual allotment of Capital Outlay funds was \$18,375.

A nine (9) year comparison chart of Capital Outlay funds was displayed on the screen.

Capital Outlay funds fluctuate annually depending on available dollars at the State level.

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**CHAIR'S REPORT**

**Calendar – ACTION ITEM**

Brad Huggins, Chair, reported the 2021/2022 ESE Pre-K calendar was attached to the agenda and displayed on the screen. A copy was also sent to board members with the meeting notice. This was an **ACTION ITEM** and required a vote.

The first day of school is August 11, 2021 for ESE Pre-K.

The last day of school is May 24, 2022.

The calendar indicates school days, holidays, and breaks.

A motion was made by Randy Bricker, seconded by Lorie Howerton, to approve the 2021/2022 ESE Pre-K calendar as presented. All were in favor and the *motion passed*.

**Accountability Report**

Brad stated Capstone was required by the Florida Department of Education to submit an Annual Accountability Report via the Escambia County School District.

Copies of the 2019/2020 report were made available to board members on the table.

This was an Internet-based report and contained information about staff, governance, policies, services, etc.

Brad noted for the record – Capstone was in compliance.

**Quarterly Report**

A copy of the quarterly report to the School Board was displayed on the screen and attached to the agenda

Brad noted there were no financial issues for October through December 2020.

Capstone Academy was in compliance in all areas.

**Fire Inspection**

On February 25, 2021 Escambia County Fire and Rescue conducted inspections of the therapy clinic building and portable classroom.

Both facilities passed with no violations.

Copies of the notices were displayed on the screen.

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**School District Inventory Audit**

Brad reported a copy of the Final Disposition of the Missing Inventory Assets Report of physical inventory for 2020/2021 at Capstone Academy from the School District was displayed on the screen. There were no items missing.

**PRESIDENT/CEO'S REPORT**

**Enrollment**

Dr. Sherry A. White, President/CEO, gave the enrollment report. There were a total of 62 students enrolled. Last year at this time there were 89 children enrolled.

ESE Pre-K has 25 students and Our Time after school program had 8 children enrolled.

All ESE Pre-K students receive therapies, some receive multiple therapies/services.

There were a total of 29 children receiving speech, physical, and/or occupational therapies in the outpatient clinic.

**Community Dialogue**

Dr. White announced, Aileen Ilano, Principal, was recommended by the Dept. of Alternative Education to serve on Dr. Timothy A. Smith's Community Dialogue panel. Dr. Smith is the new superintendent.

The email Aileen received inviting her to participate was displayed on the screen. She will represent charter schools.

Dr. Smith followed up with his own email inviting Aileen to a Core Dialogue summit on April 21 to bring together a cross-section of approximately 60 business leaders, educators, and parents to lend their voice to this process. A copy of Dr. Smith's email was displayed on the screen.

The session will focus on concepts of unity and engagement and build on the key themes that emerged from interviews with school board members, an employee Core Dialogue session, as well as employee surveys.

Aileen will advocate for more support of ESE students to be more successful in an inclusive environment.

**Day of Caring**

Due to COVID-19, United Way's Day of Caring was held earlier this year in February versus last October, and it was virtual.

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Parent, Heather Davis, signed up to donate to Capstone Academy and enlisted friends and families to help.

Wish List items were posted on the Day of Caring website. A copy of the wish list was displayed on the screen.

Ms. Davis and family continue to donate items, she has donated cleaning supplies, such as disinfectant, hand wipes, and hand sanitizer.

**Children's Activities**

Aileen Ilano, Principal, reported on the children's activities. After reading a book about different skin colors, each student got to pick an egg and draw a face on it. When all the faces were complete, each student cracked open their egg. Even though they looked different on the outside, they were the same on the inside.

Students also read Should I Share My Ice Cream? They decided to put what they learned to the test! Each student had a different item (ice cream, sprinkles, spoons, etc). When they all shared, they were able to make the perfect ice cream sundae!

V is for volcano. The students created their own volcanos. More messy fun!

They recently read The Three Little Pigs and practiced building houses out of sticks, straw, and stones!

Earlier this month they learned about plants and how they grow, and the difference between living and non-living objects.

They also learned about bees! They got to taste honey and show how bees pollinate plants with our tasty "bee-nanas".

**Child's Story**

Dylan Pease transferred to Capstone Academy in January this year. He will be four (4) in May. His delayed entrance into school was due to COVID 19 concerns.

Dylan was born weighing 1 lb. 9 oz. He is served under the Developmentally Delayed program.

The family's primary concerns were expressive language, sensory, and safety issues. His family described him as having no fear and he climbed on anything.

He displayed sensitivity to different textures and foods, sought sensory input and increased movement, preferred louder sounds, and had delays in independent living skills (feeding,

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dressings, blowing nose, washing hands and brushing teeth). His parents had a hard time distinguishing if it was behavior versus sensory issues.

In the short time Dylan has been at Capstone Academy he has already mastered his IEP goal in curriculum and learning. This goal included sitting and participating in whole group activities for 10 minutes following routine 1-2 step directions, answering basic yes/no questions and wh- questions relating to stories and activities and sorting/naming objects and pictures of size, shape, color, and function.

He also displayed excellent progress in following directions and asking for assistance in taking turns with adults. He comfortably plays alongside peers in the school setting which was his initial short term objective.

Dylan's teacher has reported, "He is very compliant to routines and rules. He is reliable to tell what happened or if someone is not complying (even if it is him). He is a great morning bus helper as he helps get his friends off the bus and walks them to class."

Now, he will nibble a few of the lunches provided at school. He has opened up to chewy (orange and yellow gummies) and crunchy textures (giant fruit loops cereal).

Dylan has one (1) more year at Capstone Academy and his team anticipates he will successfully transition into a general education kindergarten setting based on his current gains.

**OTHER BUSINESS: Next Meeting: June 15, 2021 at 12 PM, 1000 W. Leonard St.**

**ADJOURNMENT:**

The meeting adjourned at 12:22 PM.